# CITY OF CUSTER CUSTER, SOUTH DAKOTA

FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT FOR THE YEAR ENDED DECEMBER 31, 2009

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#### **INDEPENDENT AUDITORS' REPORT**

City Council City of Custer Custer, South Dakota

We have audited the accompanying financial statements of governmental activities, the business-type activities, and each major fund, of the CITY OF CUSTER (the City), Custer County, South Dakota, as of and for the year ended December 31, 2009, which collectively comprise the City's basic financial statements as listed in the Table of Contents. These financial statements are the responsibility of the City's management. Our responsibility is to express opinions on these financial statements based on our audit. The financial statements of the CITY OF CUSTER as of December 31, 2008, were audited by other auditors whose report dated October 29, 2009, expressed an unqualified opinion on those statements.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and each major fund of the City as of December 31, 2009, and the respective changes in financial position and cash flows, where applicable, for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, we have also issued our report dated June 23, 2010, on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards, and should be considered in assessing the results of our audit.

City Council Page Two

The management's discussion and analysis on pages 3 through 11, and the required supplementary budgetary information on pages 36 through 40, are not a required part of the basic financial statements, but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures for 2009, which consisted principally of inquiries of management, regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the 2009 information and express no opinion on it.

KETEL THORSTENSON, LLP Certified Public Accountants

June 23, 2010

# MANAGEMENT'S DISCUSSION AND ANALYSIS DECEMBER 31, 2009

This section of the City of Custer (the City) annual financial report presents our discussion and analysis of the City's financial performance during the year ended December 31, 2009. Please read it in conjunction with the City's financial statements, which follow this section.

#### FINANCIAL HIGHLIGHTS

The City's net assets from governmental and business-type activities decreased by \$524,043, primarily due to TIF development expenses.

During the year, the City's revenues generated from charges for services, taxes and other revenues of the governmental programs were \$1,727,449 (after transfers), and the governmental program expenditures were \$3,182,714.

The City's proprietary funds' revenue exceeded expenses by \$931,222.

The general fund reported a \$105,321 current year increase due to general expenditures being less.

#### OVERVIEW OF THE FINANCIAL STATEMENTS

The financial report is presented in a format consistent with the presentation requirements of the Governmental Accounting Standards Board (GASB) Statement 34.

This annual report consists of three parts – management's discussion and analysis (this section), the basic financial statements, including related notes, and required supplementary information. The basic financial statements include two kinds of statements that present different views of the City:

The first two statements are government-wide financial statements that provide both long-term and short-term information about the City's overall financial status.

The remaining statements are fund financial statements that focus on individual parts of the City government, reporting the City's operations in more detail than the government-wide statements.

The governmental funds statements tell how general government services, like public safety, were financed in the short-term, as well as what remains for future spending.

Proprietary fund statements offer short- and long-term financial information about the activities that the City operates like businesses. The City has four proprietary funds – the Liquor Fund, the Water Fund, the Sewer Fund, and the Solid Waste Fund.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the information in the financial statements.

# MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED) DECEMBER 31, 2009

# OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)

Figure A-1 summarizes the major features of the City's financial statements, including the portion of the City government they cover and the types of information they contain. The remainder of the overview section of the management's discussion and analysis explains the structure and contents of each of the statements.

Figure A-1

	Government-wide		F
	Statements	Communicated Fords	Fund Statements
•	Entire City	Governmental Funds	Proprietary Funds
S	•	The activities of the	Activities the City
Scope	government (except	City that are not	operates similar to
	fiduciary funds)	proprietary or fiduciary,	private businesses,
		such as finance office,	the water and sewer
		police, fire and parks	systems
	04-4	D.1. 01 1	D 1 01 .
Demoissed	Statement of	Balance Sheet and	Balance Sheet;
Required	Net Assets and	Statement of Revenues,	Statement of Revenues,
Financial	Statement of	Expenditures and	Expenses and
Statements	Activities	Changes in Fund	Changes in Net Assets;
		Balances	and Statement of
			Cash Flows
Accounting	Accrual accounting	Modified accrual	Accrual accounting
Basis and	and economic	accounting and current	and economic
Measurement	resources focus	financial resources	resources focus
Focus		focus	
	A 11	Ontononic	
T	All assets and	Only assets expected	All assets and
Type of	liabilities, both	to be used up and	liabilities, both
Asset/	financial and capital,	liabilities that come due	financial and capital,
Liability	and short-term	during the year or soon	and short-term
Information	and long-term	thereafter; no capital	and long-term
		assets included	
	All revenues and	Revenues for which	A 11
			All revenues
Type of	expenses during year,	cash is received	and expenses during the
Type or Inflow/	regardless of when	during the year or soon	year, regardless of
Outflow	cash is received	after the end of the year;	when cash is received
	or paid	expenditures when goods	or paid
Information		or services have been	
		received and payment	
		is due during the year	
		or soon thereafter	

# MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED) DECEMBER 31, 2009

# OVERVIEW OF THE FINANCIAL STATEMENTS (CONCLUDED)

#### Government-wide Statements

The government-wide statements report information about the City as a whole using accounting methods similar to those used by private-sector companies. The statement of net assets includes all of the government's assets and liabilities. All of the current year's revenues and expenses are accounted for in the statement of activities regardless of when cash is received or paid.

The two government-wide statements report the City's net assets and how they have changed. Net assets – the difference between the City's assets and liabilities – are one way to measure the City's financial health or position.

Increases or decreases in the City's net assets are an indicator of whether its financial health is improving or deteriorating, respectively.

To assess the overall health of the City, you need to consider additional non-financial factors, such as changes in the City's property tax base and changes in the sales tax revenue base.

The government-wide financial statements of the City are reported in two categories:

Governmental Activities -- This category includes most of the City's basic services, such as police, fire, public works, parks department and general administration. Property taxes, sales taxes, charges for services, state grants and interest earnings finance most of these activities.

Business-type Activities -- The City charges a fee to customers to help cover the costs of certain services it provides. The City's liquor, water, sewer, and solid waste program are included here.

## **Fund Financial Statements**

The fund financial statements provide more detailed information about the City's most significant funds – not the City as a whole. Funds are accounting devices that the City uses to keep track of specific sources of funding and spending for particular purposes.

State law requires some of the funds. The City Council establishes other funds to control and manage money for particular purposes or to show that it is properly using certain taxes and grants.

#### The City has two kinds of funds:

Governmental Funds – Most of the City's basic services are included in the governmental funds, which focus on (1) how cash and other financial assets that can be readily converted to cash flow in and out and (2) the balances left at the end of the year that are available for spending. Consequently, the governmental funds statements provide a detailed short-term view that helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, we provide additional information at the bottom of the governmental funds statements, or on the subsequent page, that explains the relationship (or differences) between them.

Proprietary Funds – Services for which the City charges customers a fee are generally reported in proprietary funds. Proprietary funds, like the government-wide statements, provide both short- and long-term financial information. The City's proprietary funds are the same as its business-type activities, but provide more detail and additional information, such as cash flows.

## MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED) **DECEMBER 31, 2009**

#### FINANCIAL ANALYSIS OF THE CITY AS A WHOLE

#### Net Assets

The City's combined net assets decreased by three percent between 2008 and 2009 - decreasing by \$942,405.

Table A-1							<u> </u>			
				Statement	of Net Assets					
		Gover		Busine						
	_	Act	iviti		Act	ivit		Te	ota	<u>l</u>
		2008		2009	2008		2009	2008		2009
Current & Other Assets	\$	1,706,754	\$	2,703,020	\$ 3,116,563	\$	3,459,427	\$ 4,823,317	\$	6,162,447
Capital Assets		4,597,591		4,683,465	10,316,507		10,882,148	14,914,098		15,565,613
Total Assets	\$	6,304,345	\$	7,386,485	\$13,433,070	\$	14,341,575	\$19,737,415	\$	21,728,060
Long-Term Debt	\$	187,139	\$	3,235,478	\$ 2,646,070	\$	2,691,187	\$ 2,833,209	\$	5,926,665
Other Liabilities		77,113		26,186	140,512		31,033	217,625		57,219
Total Liabilities	\$	264,252	\$	3,261,664	\$ 2,786,582	\$	2,722,220	\$ 3,050,834	\$	5,983,884
Net Assets: Invested in Capital Assets,										
Net of Related Debt	\$	4,382,189	\$	1,481,679	\$ 7,614,670	\$	8,236,511	\$11,996,859	\$	9,718,190
Restricted		151,796		1,025,123	165,000		106,920	316,796		1,132,043
Unrestricted		1,506,108		1,618,019	2,866,818		3,275,924	4,372,926		4,893,943
Total Net Assets	\$	6,040,093	\$	4,124,821	\$10,646,488	\$	11,619,355	\$16,686,581	\$	15,744,176
Beginning Net Assets	\$	5,336,744	\$	6,040,093	\$10,187,565	\$	10,646,488	\$15,524,309	\$	16,686,581
Prior Period Adjustment (a)		399,679		(460,007)	493,927		41,645	893,606		(418,362)
Change in Net Assets		303,670		(1,455,265)	(35,004)		931,222	268,666		(524,043)
Percentage of Change										
Net Assets		5.29%		-26.08%	-0.33%		8.71%	1.64%		-3.22%

<sup>(</sup>a) The 2008 balances noted above have not been restated to reflect the affects of the 2009 prior period adjustment.

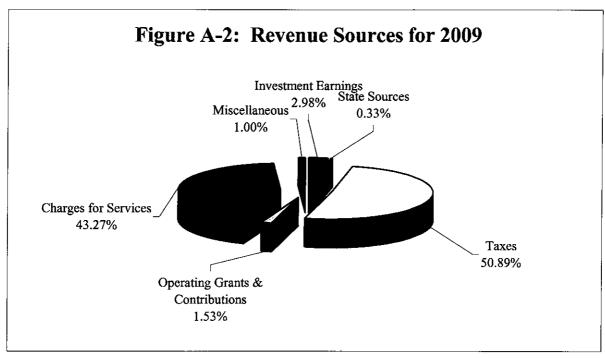
The Statement of Net Assets reports all financial and capital resources. The statement presents the assets and liabilities in order of relative liquidity. The liabilities with average maturities greater than one year are reported in two components - the amount due within one year and the amount due in more than one year. The long-term liabilities of the City, consisting of compensated absences payable, TIF obligations, and water revenue bonds payable, have been reported in this manner on the Statement of Net Assets. The difference between the City's assets and liabilities is its net assets.

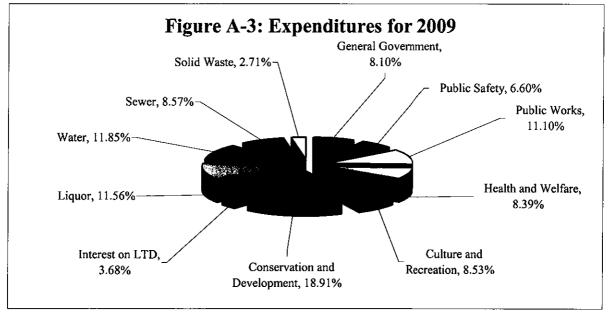
# MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED) DECEMBER 31, 2009

## FINANCIAL ANALYSIS OF THE CITY AS A WHOLE (CONTINUED)

## **Changes in Net Assets**

The City's revenues totaled \$4,349,547. See Figure A-2 below. The total cost of all programs and services increased, as did total revenue. The City's expenses cover a range of services, with 38 percent related to public works, conservation and development, and general government. (See Figure A-3)





# MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED) DECEMBER 31, 2009

# FINANCIAL ANALYSIS OF THE CITY AS A WHOLE (CONTINUED)

# Changes in Net Assets (Continued)

Table A-2

		Т	otal			Т	otal					
	Governmental				Busine	уре		Grand				
		Activities				Act	iviti	es		Total		
		2008		2009		2008		2009		2008		2009
Revenues												
Program Revenues												
Charges for Services	\$	207,881	\$	123,442	\$	1,605,384	\$	1,758,577	\$	1,813,265	\$	1,882,019
Operating Grants and Contributions		-		66,748		-		-		-		66,748
General Revenues												
Taxes		1,993,780		2,213,418		-		•		1,993,780		2,213,418
Revenue State Sources		73,426		14,197		<del>-</del> .		-		73,426		14,197
Unrestricted Investment Earnings		79,803		39,946		109,090		89,797		188,893		129,743
Other		48,560		42,814		-		608		48,560		43,422
Transfers				(773,116)				773,116				-
Total Revenues	\$	2,403,450	\$	1,727,449	\$	1,714,474	\$	2,622,098	\$	4,117,924	\$	4,349,547
Expenses												
General Government	\$	444,059	\$	394,564	\$	-	\$	-	\$	444,059	\$	394,564
Public Safety		385,642		321,596		-		-		385,642		321,596
Public Works		311,967		541,015		-		-		311,967		541,015
Health and Welfare		408,470		408,947		-		-		408,470		408,947
Culture and Recreation		377,591		415,688		-		-		377,591		415,688
Conservation and Development		169,406		921,412		-		-		169,406		921,412
Interest on Long-Term Debt		2,645		179,492		-		-		2,645		179,492
Liquor		-		-		571,355		563,442		571,355		563,442
Water Services		-		-		694,755		577,408		694,755		577,408
Sewer Services		-		-		375,250		417,751		375,250		417,751
Solid Waste		-				108,118		132,275		108,118		132,275
Total Expenses	\$	2,099,780	\$	3,182,714	\$	1,749,478	\$	1,690,876	\$	3,849,258	\$	4,873,590
Increase (Decrease) in Net Assets	<u> </u>	303,670	•	(1,455,265)	s	(35,004)	<u>\$</u>	931,222	\$	268,666	<u> </u>	(524,043)
increase (Decrease) in Net Assets	Φ	303,070	4)	(1,433,403)	Ф	(33,004)	4	731,444	Φ	200,000	4	(324,043)
Net Assets - Ending	\$	6,040,093	\$	4,124,821	\$	10,646,488	\$	11,619,355	\$	16,686,581	\$	15,744,176

# MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED) DECEMBER 31, 2009

#### FINANCIAL ANALYSIS OF THE CITY AS A WHOLE (CONCLUDED)

#### **Governmental Activities**

Expenses of the City's governmental activities exceeded revenues by \$1,455,265. Factors contributing to these results included:

- · Revenue shortfalls
- General expenditures were higher
- Way Park and Public Restroom projects
- Washington Street Paving Project final payment

#### **Business-Type Activities**

Revenues of the City's business-type activities exceeded expenses by \$931,222. Factors contributing to these results included:

- General expenses were lower
- · Wastewater treatment plant access bridge project was not completed

# FINANCIAL ANALYSIS OF THE CITY'S FUNDS

The financial analysis of the City's funds mirror those highlighted in the analysis of governmental and business-type activities presented above. The City maintains several governmental funds and four business-type funds. Most of the City's funds had some gain during the year.

## GENERAL FUND BUDGETARY HIGHLIGHTS

Over the course of the year, the City Council revised the City budget several times. The amendments were increases in appropriations by contingency transfer to prevent budget overruns.

Budget variances were due to the following:

- Less building permits being issued during the current year due to the downturned economy
- Inadvertent doubling of the interest income budget figure
- Less expenditures within executive due to having budgeted for a stormwater drainage study that did not take place in the current year
- Less expenditures within highways and streets due to having budgeted in the current year for the Gordon Street Extension Project that will not take place until 2010

# MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED) DECEMBER 31, 2009

#### CAPITAL ASSET ADMINISTRATION

By the end of 2009, the City had invested \$15,565,613 in a broad range of capital assets, including land, buildings, various machinery and equipment. (See Table A-3.) This amount represents a net increase (including additions and deductions) of \$651,515. Additions consist primarily of water, sewer, and street improvements related to the TIFs.

Table A-3

	Cap	ital Assets (N	let o	f Depreciation	n)					
		Gover	n me	Business-type						
		Acti	vitie	es		Activities				
		2008		2009		2008		2009		
Land	\$	684,206	\$	684,206	\$	570,535	\$	570,535		
Buildings		281,594		311,470		603,400		580,564		
Improvements		3,055,013		2,955,772		8,948,813		8,689,743		
Machinery & Equipment		576,778		448,323		193,759		268,190		
Construction Work in Progress		-		283,694		· -		773,116		
Totals	\$	4,597,591	\$	4,683,465	\$	10,316,507	\$	10,882,148		

#### **LONG-TERM DEBT**

At year-end, the City had \$5,926,665 in Water Revenue Bonds, Tax Increment Debt, and Compensated Absences. This is a significant increase from 2008 as shown on Table A-4 below.

Table A-4

	Oı	utstanding l	Debt	and Obligati	ions				
		Gove Ac	rnme tiviti			Busin Act	ess-ty ivities	-	
		2008		2009	•	2008	2009		
Compensated Absences	\$	41,973	\$	33,692	\$	68,536	\$	45,550	
TIF #1 - Boothill		665,465		665,465		-		-	
TIF #2 - Stonehill		-		1,238,821		-		_	
TIF #4 - Downtown		-		900,000		-		-	
TIF #5 - Pamida		-		397,500		-		-	
Water Revenue Bonds		-		-	2	,701,836	2	,645,637	
Total	\$	707,438	\$	3,235,478	\$ 2	,770,372	\$ 2	,691,187	

The City is liable for the accrued vacation and sick leave payable (compensated absences) to all full-time employees who have been employed for more than one year. The decrease is due to an increase in the amount of leave used and paid to terminated employees during the year.

# MANAGEMENT'S DISCUSSION AND ANALYSIS (CONCLUDED) DECEMBER 31, 2009

#### ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND RATES

The City's current economic position has shown continued improvement. The City did experience an increase in total property valuation of \$11,318,651, up 11.45 percent from the prior year. The increase in property valuation allows the City the ability to increase the amount of revenue generated from property taxes by approximately \$68,274. Under the state mandated property tax freeze, property taxes from one year to the next may increase 3 percent or an amount based on the Consumer Price Index (CPI), whichever is lower.

One of the primary sources of revenue to the City is based on taxable retail sales in the community (sales tax). The City has experienced an increase in sales tax of .29 percent over the prior year and has budgeted for a \$50,000 increase in sales tax revenue for the next year.

The City's adopted General Fund budget for the next fiscal year will rise to \$2,782,980. The largest portion of this increase is due to the public works fund budgeting for a toolcat and vehicle storage building, a public safety increase due to annual law enforcement contract increase, parks fund budgeting for the Way Park project and YMCA repairs, and the street capital project fund increase due to the 8<sup>th</sup> and Crook Street intersection rebuild.

The City's adopted business-type budget for the next fiscal year will rise to \$2,251,720. This increase is mostly due to the remodeling of the water treatment plant, wastewater treatment plant access bridge, and possible sanitary sewer study.

#### CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, and investors and creditors with a general overview of the City's finances and to demonstrate the City's accountability for the money it receives. If you have questions about this report or need additional information, contact the City of Custer Finance Office, 622 Crook Street, Custer, SD 57730.

CITY OF CUSTER

# STATEMENT OF NET ASSETS DECEMBER 31, 2009

	GO\	ERNMENTA	L BU	SINESS-TYPE	,	
	A	CTIVITIES	A	ACTIVITIES		TOTAL
Assets:						
Cash and Investments (Note 2)	\$	2,517,921	\$	2,945,678	\$	5,463,599
Restricted Investments		-		106,920		106,920
Receivables (Note 9)		156,360		277,649		434,009
Inventory		-		102,309		102,309
Prepaid Expenses		28,739		26,871		55,610
Capital Assets (Note 5):						
Land and Construction in Progress		967,900		1,343,651		2,311,551
Other Capital Assets, Net of Depreciation		3,715,565		9,538,497		13,254,062
TOTAL ASSETS	\$	7,386,485	\$	14,341,575	\$	21,728,060
Liabilities:						
Accounts Payable	\$	14,628	\$	9,606	\$	24,234
Other Current Liabilities (Note 3)		11,558		21,427		32,985
Long-Term Liabilities (Note 6):						
Due Within One Year		77,699		103,657		181,356
Due in More Than One Year		3,157,779		2,587,530		5,745,309
TOTAL LIABILITIES		3,261,664		2,722,220		5,983,884
Net Assets:						
Invested in Capital Assets, Net of Related Debt		1,481,679		8,236,511		9,718,190
Restricted for:						
Debt Service		-		106,920		106,920
Capital Projects - TIF #4		860,706		-		860,706
BID District		72,001		-		72,001
Culture and Recreation		35,704		-		35,704
Permanently Restricted Purposes						
Expendable		6,712		-		6,712
Nonexpendable		50,000		-		50,000
Unrestricted		1,618,019		3,275,924		4,893,943
TOTAL NET ASSETS		4,124,821		11,619,355		15,744,176
TOTAL LIABILITIES AND NET ASSETS	\$	7,386,485	\$	14,341,575	\$	21,728,060

# STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2009

Net (Expense) Revenue and

			Program Revenues			Changes in Net Assets						
					(	Operating						
				Charges	C	rants and	G	iovernmental	E	Business-Type		
Functions/Programs		Expenses		for Services	Co	ontributions		Activities		Activities		Total
Primary Government												
Governmental Activities:												
General Government	\$	394,564	\$	49,174	\$	-	\$	(345,390)	\$	-	\$	(345,390)
Public Safety		321,596		4,299		-		(317,297)		•		(317,297)
Public Works		541,015		48,582		-		(492,433)		-		(492,433)
Health and Welfare		408,947		-		-		(408,947)		-		(408,947)
Culture and Recreation		415,688		21,387		-		(394,301)		-		(394,301)
Conservation and												
Development		921,412		-		66,748		(854,664)		-		(854,664)
Interest on Long-Term Debt		179,492		-				(179,492)		-		(179,492)
Total Governmental Activities		3,182,714		123,442		66,748		(2,992,524)				(2,992,524)
Business-Type Activities:												
Liquor		563,442		676,689		-		-		113,247		113,247
Water		577,408		558,254		-		_		(19,154)		(19,154)
Sewer		417,751		375,674		-		-		(42,077)		(42,077)
Solid Waste		132,275		147,960		-		-		15,685		15,685
Total Business-Type Activities		1,690,876		1,758,577						67,701		67,701
	_		_		_							
Total Primary Government	\$	4,873,590	\$	1,882,019	\$	66,748	=	(2,992,524)		67,701		(2,924,823)
	Gen	eral Revenue	e.									
		axes:	٥.									
	•	Property Tax	Y P C					728,317		_		728,317
		Sales Taxes						1,485,101		_		1,485,101
	S	tate Shared R	even	nie				14,197		_		14,197
				ment Earnings	:			39,946		89,797		129,743
		iscellaneous			•			42,814		608		43,422
		nsfers	100	citac				(773,116)		773,116		-
		otal General F	ever	1116				1,537,259		863,521		2,400,780
		otal Conciui I				-		1,007,207		000,021		2,400,700
	Cha	ange in Net A	sset	S				(1,455,265)		931,222		(524,043)
										10 (15 )		1.4.40.4.7.7.7
		Assets, Begin	_					6,040,093		10,646,488		16,686,581
	_	r Period Adju						(460,007)		41,645		(418,362)
	Net	Assets, Begin	ning	g as Restated				5,580,086		10,688,133		16,268,219
	Net	Assets, Endi	ng				5	4,124,821	\$	11,619,355	<u> </u>	15,744,176
	-						-		<u> </u>		<u> </u>	-/: -/

# BALANCE SHEET GOVERNMENTAL FUNDS DECEMBER 31, 2009

	General Fund	Third Penny (Promotion) Fund	Bid District Fund	Cemetary Perpetual Care Fund	TIF Capital Projects Fund	Total Governments Funds
Assets						
101 Cash and Cash Equivalents (Note 2)	\$ 187,163	\$ 27,176	\$ 71,135	\$ 6,712	\$ 865,706	\$ 1,157,892
105 Investments (Note 2)	1,304,461	5,568	, <u>-</u>	50,000	-	1,360,029
108 Property Taxes Receivable	37,351	· •	-	· <u>-</u>	<del>-</del>	37,351
110 Sales Taxes Receivable	99,350	6,885	_	_	-	106,235
115 Accounts Receivable	11,908	•	866	-	_	12,774
155 Prepaid Expenses	28,739	-	_	_	_	28,739
Total Assets	\$ 1,668,972	\$ 39,629	\$ 72,001	\$ 56,712	\$ 865,706	\$ 2,703,020
Liabilities and Fund Balances Liabilities 202 Accounts Payable 216 Accrued Wages Payable 220 Customer Deposits	\$ 5,703 10,558 1,000	\$ 3,925 - -	\$ - - -	\$ - - -	\$ 5,000	\$ 14,628 10,558 1,000
224 Deferred Revenue (Note 3)	30,663	-	_	_	-	30,663
Total Liabilities	47,924	3,925	-		5,000	56,849
Fund Balances						
262.09 Undesignated	1,621,048	35,704	72,001	56,712	860,706	2,646,171
Total Fund Balances	1,621,048	35,704	72,001	56,712	860,706	2,646,171
Total Liabilities and Fund Balances	\$ 1,668,972	\$ 39,629	\$ 72,001	\$ 56,712	\$ 865,706	\$ 2,703,020

# RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO THE GOVERNMENT-WIDE STATEMENT OF NET ASSETS DECEMBER 31, 2009

Total Net Assets - Governmental Funds	\$ 4,124,821
period expenditures and therefore are deferred in the funds.	30,663
Assets such as delinquent taxes receivable are not available to pay for current	
funds.	(3,235,478)
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore not reported in the	
resources and therefore are not reported in the funds.	4,683,465
Capital assets used in governmental activities are not financial	
Amounts reported for governmental activities in the Statement of Net Assets are different because:	
Total Fund Balances - Governmental Funds	\$ 2,646,171

Cemetary Perpetual Care Fund		Pre	Capital ojects 'und	G	Total overnmental Funds
ው		\$		\$	716,161
\$	-	Φ	-	Ф	1,485,101
	-		-		1,465,101
	-		-		3,123
	-		-		
	-		-		44,640
	-		-		66,748
	-		-		2,892
	-		-		11,305
	-		_		17,802
	-		-		20,468
	-		-		28,016
	-		_		4,534
	-		-		21,387
	6,112		-		10,312
	-,		-		4,299
					•
	_		-		39,946
	_				7,580
	-		-		7,218
	6,112		-		2,491,712

Cemetary Perpetual Ca Fund		CIF Capital Projects Fund	Total Governmental Funds
		· <del>-</del>	
-		-	117,848
-		-	99,805
-		-	751
-		-	118,596
-		-	61,756
_		_	252,791
_		_	4,944
_		_	7,277
-		-	357,252
-		-	22,420
<u></u>		-	8,947
-		-	400,000
			16 940
-		-	16,840
-		-	30,951
-		-	49,000
-		-	239,360
_		502,152	921,412
-		´ <b>-</b>	179,492
-		271,459	394,704
		773,611	3,276,869
			_
6,112		(773,611)	(785,157)
-		2,407,433	2,536,321
_		(773,116)	(773,116)
		1,634,317	1,763,205
		<u> </u>	
6,112		860,706	978,048
50,600		-	1,668,123
\$ 56,712	•	960 706	\$ 2.646.171
\$ 56,712	\$	860,706	\$ 2,646,171

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# RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES TO THE GOVERNMENT-WIDE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2009

Net Change in Fund Balances - Total Government Funds	\$ 978,048
Amounts reported for governmental activities in the Statement of Activities are different because:	
Government funds report capital outlays as expenditures; however, in the Statement of Activities the cost of those assets is allocated over their estimated lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.	
Capital Asset Purchases Capitalized	394,704
Depreciation Expense	 (308,830)
	 85,874
The governmental fund financial statement property tax accruals differ from the government-wide statement property tax accruals in that the fund financial statements require the amounts to be "available."	8,853
Borrowings on long-term debt is an other financing source in the governmental funds, but increases long-term liabilities in the Statement of Net Assets.	(2,536,321)
Governmental funds do not reflect the change in accrued leave, but the Statement of Activities reflects the change in accrued leave through	, ,
expenditures.	8,281

(1,455,265)

The accompanying notes are an integral part of the financial statements.

Change in Net Assets of Governmental Activities

CITY OF CUSTER

# BALANCE SHEET PROPRIETARY FUNDS DECEMBER 31, 2009

	Liquor Fund	Water Fund	Sewer Fund	Solid Waste Fund	Total Proprietary Funds
Assets					
Current Assets					
101 Cash and Cash Equivalents (Note 2)	\$ 264,320	\$ 190,665	\$ 51,056	\$ 32,750	\$ 538,791
105 Investments (Note 2)	445,303	496,854	1,457,462	7,268	2,406,887
115 Accounts Receivable, Net	8,715	51,941	110,884	21,211	192,751
121 Special Assessment Receivable	-	4,141	4,141	-	8,282
128 Notes Receivable, Current Portion (Note 3)	-	-	27,359	-	27,359
142 Inventory of Stores Purchased for Resale	102,309	-	-	-	102,309
155 Prepaid Expenses	-	13,436	13,435	-	26,871
Total Current Assets	820,647	757,037	1,664,337	61,229	3,303,250
Nonauwant Accat					
Noncurrent Asset 128 Notes Receivable, Long-Term (Notes 3 and 9)	_	-	49,257	-	49,257
107 Restricted Investments	_	106,920		_	106,920
Capital Assets (Note 5)		_ 00,520			
160 Land	2,500	46,262	521,773		570,535
162 Buildings	51,374	575,229	935,954	_	1,562,557
163 Accumulated Depreciation (AD) - Buildings	(50,390)	(307,574)	•	_	(981,993)
164 Improvements Other Than Buildings	3,601	7,822,876	4,250,283	_	12,076,760
165 AD - Improvements Other Than Buildings	(3,148)	(1,793,356)		_	(3,387,017)
166 Machinery and Equipment	17,257	374,398	407,852	11,490	810,997
167 AD - Machinery and Equipment	(17,257)	(324,912)	•	(11,490)	(542,807)
168 Construction Work in Progress	-	346,265	426,851	-	773,116
Total Noncurrent Assets	3,937	6,846,108	4,188,280	-	11,038,325
Total Assets	\$ 824,584	\$ 7,603,145	\$ 5,852,617	\$ 61,229	\$ 14,341,575
Liabilities and Net Assets					
Current Liabilities					
202 Accounts Payable	\$ 2,960	\$ 505	\$ 5,382	\$ 759	\$ 9,606
205 Current Portion of Long-Term Debt (Note 6)	-,,,,,	58,107	-	-	58,107
216 Accrued Wages	3,211	3,618	3,618	-	10,447
220 Customer Deposits		10,980	-	-	10,980
233 Accrued Leave Payable (Note 6)	4,622	20,464	20,464		45,550
Total Current Liabilities	10,793	93,674	29,464	759	134,690
Long-Term Liabilities					
237 Long-Term Debt, Net of Current Portion (Note 6)	-	2,587,530		_	2,587,530
Total Liabilities	10,793	2,681,204	29,464	759	2,722,220
Total Liabilities	10,773	2,001,204	22,404	132	2,722,220
Net Assets					
253.1 Invested in Capital Assets,					0.005.715
Net of Related Debt	3,937	4,093,551	4,139,023	•	8,236,511
253.21 Net Assets Restricted for Debt Service		106,920	_	-	106,920
262.0 Unrestricted Net Assets	809,854	721,470	1,684,130	60,470	3,275,924
Total Net Assets	813,791	4,921,941	5,823,153	60,470	11,619,355
Total Liabilities and Net Assets	\$ 824,584	\$ 7,603,145	\$ 5,852,617	\$ 61,229	\$ 14,341,575

The accompanying notes are an integral part of the financial statements.

CITY OF CUSTER

# STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS PROPRIETARY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2009

	Liquor Fund			Water Fund	Sewer Fund	Solid Waste Fund	Total Proprietary Funds	
Operating Revenue								
380 Charges for Goods and Services	\$	676,689	\$	558,254	\$ 375,674	\$ 147,960	\$ 1,758,577	
Operating Expenses								
410 Personal Services		120,093		148,735	147,907	_	416,735	
420 Other Current Expenses		42,966		133,388	148,105	132,275	456,734	
426.2 Materials (Cost of Goods Sold)		399,135		´-	, <u> </u>	´-	399,135	
457 Depreciation		1,248		188,888	121,739	-	311,875	
Total Operating Expenses		563,442		471,011	417,751	132,275	1,584,479	
Operating Income (Loss)		113,247		87,243	(42,077)	15,685	174,098	
Non-Operating Income (Expense)								
361 Earnings on Deposits and Investments		13,066		46,813	29,286	632	89,797	
363 Special Assessments		-		304	304	-	608	
470 Interest Expense and Fiscal Charges		_		(106,397)	-	<u> </u>	(106,397)	
Total Non-Operating Income (Expense)		13,066		(59,280)	29,590	632	(15,992)	
Income before Contributions		126,313		27,963	(12,487)	16,317	158,106	
391.07 Capital Contributions		-		346,265	426,851		773,116	
Net Income		126,313		374,228	414,364	16,317	931,222	
Net Assets - December 31, 2008		688,477		4,556,052	5,357,806	44,153	10,646,488	
Prior Period Adjustment (Note 10)		(999)		(8,339)	50,983	-	41,645	
Net Assets, Beginning, As Restated		687,478		4,547,713	5,408,789	44,153	10,688,133	
Net Assets - December 31, 2009	\$	813,791	\$	4,921,941	\$ 5,823,153	\$ 60,470	\$ 11,619,355	

# STATEMENT OF CASH FLOWS PROPRIETARY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2009

	Liquor Fund	Water Fund	Sewer Fund	Solid Waste Fund	Total Proprietary Funds
Cash Flows from Operating Activities:					
Receipts from Customers	\$ 675,324	\$ 558,881	\$ 367,189	\$145,149	\$ 1,746,543
Payments to Suppliers	(448,787)	(151,596)	(160,028)	(132,229)	(892,640)
Payments to Employees	(127,316)	(156,456)	(155,614)	-	(439,386)
Net Cash Flows Provided by Operating Activities	99,221	250,829	51,547	12,920	414,517
Cash Flows From Capital and Related Financing A	ctivities:				
Purchase of Capital Assets	-	-	(104,401)	-	(104,401)
Principal Paid on Capital Debt	-	(56,200)	-	-	(56,200)
Interest Expense	-	(106,397)	-	-	(106,397)
Other Receipts	-	304	304	-	608
Net Cash Flows Used in Capital and Related	<del> </del>				
Financing Activities		(162,293)	(104,097)	-	(266,390)
Cash Flows Provided by Noncapital Financing Activ	vities:				
Cash Receipts from Notes Receivable			25,298	_	25,298
Cash Flows Provided by Investing Activities:					
Interest Earned	13,066	46,813	29,286	632	89,797
interest Barriet	15,000	40,015	27,200	032	69,797
Increase in Cash and Investments	112,287	135,349	2,034	13,552	263,222
Cash and Investments - December 31, 2008	597,336	659,090	1,506,484	26,466	2,789,376
Cash and Investments - December 31, 2009	\$ 709,623	\$ 794,439	\$ 1,508,518	\$ 40,018	\$ 3,052,598
Describing of Ownering Income (Less) to					
Reconciliation of Operating Income (Loss) to Net Cash Provided by Operating Activities					
Operating Income (Loss)	\$ 113,247	\$ 87,243	\$ (42,077)	\$ 15,685	\$ 174,098
Adjustments to Reconcile Operating Income (Loss)	Φ 113,247	Φ 67,243	\$ (42,077)	\$ 15,005	Ф 17 <del>4,09</del> 6
to Net Cash Provided by Operating Activities:					
Depreciation Expense	1,248	188,888	121,739	_	311,875
Change in Assets and Liabilities:	1,210	100,000	121,755	_	511,075
Change in Receivables	(1,365)	(1,673)	(8,485)	(2,811)	(14,334)
Change in Inventory	(4,414)	-	(0,700)	(=,011)	(4,414)
Change in Prepaid Expenses	-	(13,436)	(13,435)	-	(26,871)
Change in Accounts Payable	(2,272)	(4,772)	1,512	46	(5,486)
Change in Accrued Wages	217	51	66	-	334
Change in Customer Deposits	-	2,300	-	-	2,300
Change in Accrued Leave Payable	(7,440)	(7,772)	(7,773)	-	(22,985)
Net Cash Flows Provided by Operating Activities	\$ 99,221	\$ 250,829	\$ 51,547	\$ 12,920	\$ 414,517
Noncash Capital and Related Financing Activities Capital Assets Contributed	\$ -	\$ 346,265	\$ 426 QE1	¢	¢ 772 114
Cupital Associs Contitiouted	<b>.</b>	<b>Ф 340,203</b>	\$ 426,851	\$ -	\$ 773,116

# NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2009

## (1) Summary of Significant Accounting Policies

## a. Reporting Entity

The reporting entity of the City of Custer (the City), consists of the primary government (which includes all of the funds, organizations, institutions, agencies, departments, and offices that make up the legal entity, plus those funds for which the primary government has a fiduciary responsibility, even though those fiduciary funds may represent organizations that do not meet the criteria for inclusion in the financial reporting entity); those organizations for which the primary government is financially accountable; and other organizations for which the nature and significance of their relationship with the primary government are such that their exclusion would cause the financial reporting entity's financial statements to be misleading or incomplete.

#### b. Basis of Presentation

#### Government-wide Financial Statements:

The Statement of Net Assets and Statement of Activities display information about the reporting entity as a whole. They include all funds of the reporting entity except for fiduciary funds. The statements distinguish between governmental and business-type activities. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

The Statement of Activities presents a comparison between direct expenses and program revenues for each segment of the business-type activities of the City and for each function of the City's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) charges paid by recipients of goods and services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

#### Fund Financial Statements:

Fund financial statements of the reporting entity are organized into funds, each of which is considered to be a separate accounting entity. Each fund is accounted for by providing a separate set of self-balancing accounts that constitute its assets, liabilities, fund equity, revenues, and expenditures/expenses. Funds are organized into two major categories: governmental and proprietary. An emphasis is placed on major funds within the governmental and proprietary categories. A fund is considered major if it is the primary operating fund of the City or it meets the following criteria:

- 1. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type, and
- 2. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined, or
- 3. Management has elected to classify one or more governmental or enterprise funds as major for consistency in reporting from year to year, or because of public interest in the fund's operations.

# NOTES TO FINANCIAL STATEMENTS (CONTINUED) DECEMBER 31, 2009

#### (1) Summary of Significant Accounting Policies (Continued)

#### b. Basis of Presentation (Continued)

Fund Financial Statements (Continued):

The funds of the City financial reporting entity are described below:

#### Governmental Funds:

General Fund – the General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund. The General Fund is always considered to be a major fund.

Special Revenue Funds – special revenue funds are used to account for the proceeds of specific revenue sources (other than trusts for individuals, private organizations, or other governments or for major capital projects) that are legally restricted to expenditures for specified purposes.

Third Penny Sales Tax Fund – A fund allowed by SDCL 10-52-8 to be used for the purpose of land acquisition, architectural fees, construction costs, payments for civic center, auditorium or athletic facility buildings, including the maintenance, staffing and operations of such facilities, and the staffing and operation of the Custer Chamber of Commerce. This fund is a major fund.

Business Improvement District (BID) Fund - A fund allowed by SDCL 9-55 to account for a \$2 per night occupancy fee charged to motel guests. Motel operators determine how the proceeds are to be spent, usually on advertising to promote the city. This fund is a major fund.

Debt Service Funds – debt service funds are used to account for the accumulation of resources for, and the payment of general long-term debt principal, interest, and related cost. The City has the following debt service funds:

TIF Debt Service Fund – TIF funds are Tax Increment Financing Districts allowed by SDCL 11-9-24 to account for the proceeds of incremental property taxes, restricted to the payment of principal and interest on debt issued to finance a public improvement. Separate accounts are maintained for TIF District #1, #2, #4, and #5 revenues and expenditures. This fund is a major fund.

Capital Projects Fund – capital projects funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds or trust funds for individuals, private organization, or other governments). The City has the following capital projects fund:

TIF Capital Projects Fund – to account for the construction of infrastructure improvements within tax increment districts #1, #2, #4, and #5.

Permanent Funds – permanent funds are used to account for assets that are permanently set aside and from which only the income from its investments can be used for its stated legal purpose. The City has the following permanent fund:

Cemetery Perpetual Care Fund – A fund allowed by SDCL 9-31-18 to account for payments received for perpetual care of cemeteries. The payments are permanently set aside and only the income from the investments can be used for the care and maintenance of the cemetery. The Cemetery Perpetual Care Fund is a major fund.

# NOTES TO FINANCIAL STATEMENTS (CONTINUED) DECEMBER 31, 2009

## (1) Summary of Significant Accounting Policies (Continued)

#### b. Basis of Presentation (Concluded)

#### Proprietary Funds:

Enterprise Funds – Enterprise funds are used to account for activity for which a fee is charged to external users for goods or services. The City has the following enterprise funds:

Liquor Fund - A fund allowed by SDCL 35-3-21 to account for the operation of an on-sale municipal liquor store. The liquor fund is a major fund.

Water Fund - A fund established by SDCL 9-47-1 to provide water to customers within the City of Custer. The water fund is a major fund.

Sewer Fund – A fund established by SDCL 9-48-2 to provide sewer services to customers within the City of Custer. The sewer fund is a major fund.

Solid Waste Fund – A fund established by SDCL 9-32-11 and 34A-6 to account for the collection and disposal of solid waste from the municipality. The solid waste collection fund is a major fund.

Enterprise funds do not apply any FASB Statements and Interpretations issued after November 30, 1989.

#### Fiduciary Funds:

Fiduciary fund types are used to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, or other governmental units. Fiduciary funds are never considered major funds. The City has no fiduciary funds.

#### c. Measurement Focus and Basis of Accounting

Measurement focus is a term used to describe how transactions are recorded within the various financial statements. Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements, regardless of the measurement focus.

#### Measurement Focus:

#### Government-wide Financial Statements:

In the government-wide Statement of Net Assets and Statement of Activities, both governmental and business-type activities are presented using the economic resources measurement focus, applied on the accrual basis of accounting.

#### **Fund Financial Statements:**

In the fund financial statements, the current financial resources measurement focus and the modified-accrual basis of accounting are applied to governmental funds, while the economic resources measurement focus and the accrual basis of accounting are applied to the proprietary funds and fiduciary funds.

#### Basis of Accounting:

#### Government-wide Financial Statements:

In the government-wide Statement of Net Assets and Statement of Activities, governmental and business-type activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues and related assets are recorded when earned (usually when the right to receive cash vests); and, expenses and related liabilities are recorded when an obligation is incurred (usually when the obligation to pay cash in the future vests).

# NOTES TO FINANCIAL STATEMENTS (CONTINUED) DECEMBER 31, 2009

## (1) Summary of Significant Accounting Policies (Continued)

## c. Measurement Focus and Basis of Accounting (Continued)

#### Fund Financial Statements:

All governmental funds are accounted for using the modified-accrual basis of accounting. Their revenues, including property taxes, are recognized when they become measurable and available. Available means resources are collected or to be collected soon enough after the end of the fiscal year that they can be used to pay the bills of the current period. The accrual period does not exceed one bill-paying cycle, and for the City, the length of that cycle is 30 days. The revenues which are accrued at December 31, 2009, are property and sales tax receivable and special assessments receivable.

#### d. Cash and Cash Equivalents

The City pools the cash and investment resources of its funds for cash management purposes. The proprietary funds essentially have access to the entire amount of cash and investment resources on hand. Accordingly, each proprietary fund's equity in the cash management pool, including restricted investments, is considered to be cash and cash equivalents for the purposes of the Statement of Cash Flows.

#### e. Capital Assets

Capital assets include land, buildings, machinery and equipment, and all other tangible or intangible assets that are used in operations and that have initial useful lives extending beyond a single reporting period. Infrastructure assets are long-lived capital assets that normally are stationary in nature and can be preserved for a significantly greater number of years than most capital assets.

The accounting treatment over capital assets depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

#### Government-wide Financial Statements:

Capital assets are recorded at historical cost, or estimated cost, where actual cost could not be determined. Donated capital assets are valued at their estimated fair value on the donation date. Reported cost values include ancillary charges necessary to place the asset into its intended location and condition for use. Subsequent to initial capitalization, improvements or betterments that are significant and which extend the useful life of a capital asset are also capitalized.

Infrastructure assets used in general government operations, consisting of certain improvements other than buildings, including roads, bridges, sidewalks, drainage systems, and lighting systems, acquired prior to January 1, 2004, were not required to be capitalized by the City. Infrastructure assets acquired since January 1, 2004, are recorded at cost, and classified as Improvements Other Than Buildings.

The total December 31, 2009 and 2008, balance of governmental activities capital assets includes approximately two percent for which the costs were determined by estimates of the original costs. These estimated original costs were established by reviewing applicable historical costs of similar items and basing the estimations thereon.

Construction-period interest for capital assets used in governmental activities is not capitalized in accordance with USGAAP; however, construction period interest for capital assets used in business-type activities/proprietary fund's operations, is capitalized in accordance with USGAAP.

# NOTES TO FINANCIAL STATEMENTS (CONTINUED) DECEMBER 31, 2009

# (1) Summary of Significant Accounting Policies (Continued)

# e. Capital Assets (Continued)

## Government-wide Financial Statements (Continued):

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the government-wide Statement of Activities, with net capital assets reflected in the Statement of Net Assets. Accumulated depreciation is reported on the government-wide Statement of Net Assets and on each proprietary fund's Balance Sheet.

Capitalization thresholds (the dollar values above which asset acquisitions are added to the capital asset accounts), depreciation methods, and estimated useful lives of capital assets reported in the government-wide statements and proprietary funds are as follows:

	Capitalization	Depreciation	Estimated
	<u>Threshold</u>	Method	Useful Life
Land Improvements Other Than Buildings Buildings Machinery and Equipment	\$ -0- \$ 5,000 \$ 5,000 \$ 5,000	N/A Straight-line Straight-line Straight-line	3-100 yrs. 33-50 yrs. 5-25 yrs.

Land is an inexhaustible capital asset and is not depreciated.

#### Fund Financial Statements:

In the governmental fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the appropriate governmental fund upon acquisition. Capital assets used in proprietary fund operations are accounted for on the accrual basis, the same as in the government-wide statements.

## f. Long-Term Liabilities

The accounting treatment of long-term liabilities depends on whether the assets are used in governmental fund operations or proprietary fund operations and whether they are reported in the government-wide or fund financial statements.

All long-term liabilities to be repaid from governmental and business-type resources are reported as liabilities in the government-wide statements. The long-term liabilities primarily consist of TIF obligations, water revenue bonds, and compensated absences.

In the governmental fund financial statements, debt proceeds are reported as revenues (other financing sources), while payments of principal and interest are reported as expenditures when they become due. The accounting for proprietary fund long-term debt is on the accrual basis for both the fund statements and the government-wide statements.

# NOTES TO FINANCIAL STATEMENTS (CONTINUED) DECEMBER 31, 2009

#### (1) Summary of Significant Accounting Policies (Continued)

#### g. Program Revenues

Program revenues are derived directly from the program itself or from parties other than the City's taxpayers or citizenry, as a whole. Program revenues are classified into three categories, as follows:

- 1. Charges for services arise from charges to customers, applicants, or others who purchase, use, or directly benefit from the goods, services, or privileges provided, or are otherwise directly affected by the services.
- 2. Program-specific operating grants and contributions arise from mandatory and voluntary non-exchange transactions with other governments, organizations, or individuals and are restricted for use in a particular program.
- 3. Program-specific capital grants and contributions arise from mandatory and voluntary non-exchange transactions with other governments, organizations, or individuals and are restricted for the acquisition of capital assets for use in a particular program.

### h. Proprietary Funds Revenue and Expense Classifications

In the proprietary fund's Statement of Activities, revenues and expenses are classified in a manner consistent with how they are classified in the Statement of Cash Flows. That is, transactions for which related cash flows are reported as capital and related financing activities, non-capital financing activities, or investing activities are not reported as components of operating revenues or expenses.

#### i. Application of Net Assets

It is the City's policy to first use restricted net assets, prior to the use of unrestricted net assets, when an expense is incurred for purposes for which both restricted and unrestricted net assets are available.

## j. Equity Classifications

#### Government-wide Financial Statements:

Equity is classified as net assets and is displayed in three components:

- 1. Invested in capital assets, net of related debt consists of capital assets, including restricted capital assets, net of accumulated depreciation (if applicable) and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- 2. Restricted net assets consists of net assets with constraints placed on their use either by (a) external groups such as creditors, grantors, contributors, or laws and regulations of other governments; or (b) laws through constitutional provisions or enabling legislation.
- 3. Unrestricted net assets all other net assets that do not meet the definition of restricted or invested in capital assets, net of related debt.

# NOTES TO FINANCIAL STATEMENTS (CONTINUED) DECEMBER 31, 2009

# (1) Summary of Significant Accounting Policies (Concluded)

## j. Equity Classifications (Continued)

#### Fund Financial Statements:

Governmental fund equity is classified as fund balance, and may distinguish between Reserved and Unreserved components. Proprietary fund equity is classified the same as in the government-wide financial statements.

## k. Compensated Absences

Eligible employees earn sick leave after six years of employment, and will be paid a maximum of 240 hours upon termination. Eligible employees can earn vacation leave based on years of service, and will be paid upon termination.

#### l. Inventory

Inventory consists of inventory held for resale, which is recorded at the lower of cost or market, using the first-in, first-out method.

Inventory is recorded as an asset at the time of purchase, and charged to expense as it is consumed.

### (2) Deposits and Investments

The City follows the practice of aggregating the cash assets of various funds to maximize cash management efficiency and returns. Various restrictions on deposits and investments are imposed by statutes. These restrictions are summarized below:

Deposits – The City's cash deposits are made in qualified public depositories as defined by SDCL 4-6A-1, 9-22-6, 9-22-6.1 and 9-22-6.2, and may be in the form of demand or time deposits. Qualified depositories are required by SDCL 4-6A-3 to maintain at all times, segregated from their other assets, eligible collateral having a value equal to at least 100 percent of the public deposit accounts which exceed deposit insurance such as the FDIC and NCUA. In lieu of pledging eligible securities, a qualified public depository may furnish irrevocable standby letters of credit issued by Federal Home Loan Banks accompanied by written evidence of that bank's public debt rating which may not be less than "AA" or a qualified public depository may furnish a corporate surety bond of a corporation duly authorized to do business in South Dakota.

Investments – In General, SDCL 4-5-6 permits City funds to be invested in (a) securities of the United States and securities guaranteed by the United States government either directly or indirectly including, without limitation, United States treasury bills, notes, bonds, and other obligations issued or directly or indirectly guaranteed by the United States government, or otherwise directly or indirectly backed by the full faith and credit of the United States government; provided that, for other than permanent, trust, retirement, building, and depreciation reserve funds, such securities shall either mature within eighteen months from the date of purchase or be redeemable at the option of the holder within eighteen months from the date of purchase; or (b) repurchase agreements fully collateralized by securities described in (a) and meeting the requirements of § 4-5-9, if the repurchase agreements are entered into only with those primary reporting dealers that report to the Federal Reserve Bank of New York and with the one hundred largest United States commercial banks, as measured by domestic deposits; or (c) in shares of an open-end, no-load fund administered by an investment company registered under the Federal Investment Company Act of 1940, whose shares are registered under the Federal Securities Act of 1933 and whose only investments are in securities described in (a) and repurchase agreements described in (b).

# NOTES TO FINANCIAL STATEMENTS (CONTINUED) DECEMBER 31, 2009

#### (2) Deposits and Investments (Continued)

Also, SDCL 4-5-9 requires investments to be in the physical custody of the City or deposited with any bank or trust account designated by the City as it fiscal agent.

Investment	Credit Rating	Maturity	]	Fair Value
Money Market	Unrated	N/A	\$	1,195,467
U.S. Government Securities				
US Tips - 0.625% - 2%	AAA	3.5-6 years		474,627
US Treasury Strips - 0%	AAA	7-8 years		152,772
External Investment Pools:				
SDFIT	Unrated			176,915
Total Investments			\$	1,999,781

#### Interest Rate Risk:

The City does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

#### Credit Risk:

State law limits eligible investments for the City, as discussed above. The City has no investment policy that would further limit its investment choices.

#### Custodial Credit Risk:

The risk that, in the event of a depository failure, the City's deposits may not be returned to it. The City does not have a deposit policy for custodial credit risk. As of December 31, 2009, none of the City's deposits were exposed to custodial credit risk.

The South Dakota Public Fund Investment Trust (SDFIT) is an external investment pool created for South Dakota local government investing. It is regulated by a nine-member board with representation from municipalities, school districts, and counties. The net asset value of the SDFIT money market account (GCR) is kept at one dollar per share by adjusting the rate of return on a daily basis. Earnings are credited to each account on a monthly basis.

State law allows income from deposits and investments to be credited to either the General Fund or the fund making the investment. The City's policy is to credit all income from investments to the fund making the investment, except for the Cemetery Perpetual Care Fund income, which is credited to the General Fund as required by state law.

#### Concentration of Credit Risk

The City places no limit on the amount that may be invested in any one issuer. The City only has cash, certificates of deposit, and government securities.

#### (3) Deferred Revenue

Under the modified-accrual basis of accounting, receivables may be measured, but not available. Receivables are considered available if they are collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Revenues are deferred when the asset recognition criteria have been met, but the revenue recognition criteria have not been met. Deferred revenues consist primarily of delinquent property taxes receivable.

# NOTES TO FINANCIAL STATEMENTS (CONTINUED) DECEMBER 31, 2009

# (4) Property Taxes

Property taxes attach as an enforceable lien on property as of January 1 of each year. Taxes are levied on or before October 1 and payable in two installments before April 30 and October 31 of the following year. The county bills and collects the taxes and remits them to the City. The City is permitted by several state statutes to levy varying amounts of taxes per \$1,000 of taxable valuation on taxable real property in the City.

# (5) Changes in Capital Assets

A summary of changes in capital assets for year ending December 31, 2009 is as follows:

		Balance					Balance
Governmental Activities:		1/1/2009	Additions	I	Deletions	1	2/31/2009
Capital Assets, not being Depreciated:							
Land	\$	684,206	\$ -	\$	-	\$	684,206
Construction Work in Progress			 283,694		-		283,694
Total Capital Assets, not being Depreciated		684,206	283,694		-		967,900
Capital Assets, being Depreciated:							
Buildings		679,955	40,000		-		719,955
Improvements Other Than Buildings		3,429,801	71,010		-		3,500,811
Machinery and Equipment		1,858,254	-		-		1,858,254
Total Capital Assets, being Depreciated		5,968,010	111,010		-		6,079,020
Less Accumulated Depreciation for:							
Buildings		398,361	10,124		-		408,485
Improvements Other Than Buildings		374,788	170,251		-		545,039
Machinery and Equipment		1,281,476	128,455		-		1,409,931
Total Accumulated Depreciation		2,054,625	308,830		-		2,363,455
Total Governmental Activities Capital							
Assets, being Depreciated, Net		3,913,385	 (197,820)		-		3,715,565
Total Governmental Capital Assets, Net	\$	4,597,591	\$ 85,874	\$		\$	4,683,465
Depreciation expense was charged to functions as	follo	ws:	 				
Public Safety						\$	63,861
Public Works							161,343
Culture and Recreation							79,537
General Government							4,089
Total Depreciation Expense - Governmental		·				\$	308,830

# NOTES TO FINANCIAL STATEMENTS (CONTINUED) DECEMBER 31, 2009

# (5) Changes in Capital Assets (Continued)

	Balance 1/1/2009			dditions	De	eletions	1	Balance 2/31/2009
Business-Type Activities:		1/1/2009		admone				2.51.2005
Capital Assets, not being Depreciated:								
Land	\$	570,535	\$	-	\$	-	\$	570,535
Construction Work in Progress		•		773,116		_		773,116
Total Capital Assets, not being Depreciated		570,535		773,116	-	-		1,343,651
Capital Assets, being Depreciated:								
Buildings		1,562,557		_		_		1,562,557
Improvements Other Than Buildings		2,076,760		_		_	,	12,076,760
Machinery and Equipment	•	706,597		104,400		_	•	810,997
Total Capital Assets, being Depreciated	1	4,345,914		104,400				14,450,314
Less Accumulated Depreciation for:								
Buildings		959,157		22,836		-		981,993
Improvements Other Than Buildings		3,127,947		259,070		-		3,387,017
Machinery and Equipment		512,838		29,969		-		542,807
Total Accumulated Depreciation		4,599,942		311,875				4,911,817
Total Business-Type Activities Capital								
Assets, being Depreciated, Net		9,745,972	(	207,475)		•		9,538,497
Total Business-Type Capital Assets, Net	<b>\$</b> 1	0,316,507	\$	565,641	\$	-	<b>\$</b> 1	10,882,148
						·		
Depreciation expense was charged to functions as	tollov	ws:						
Sewer							\$	121,739
Water								188,888
Liquor								1,248
Total Depreciation Expense - Business-Type							\$	311,875

The TIF Capital Projects Fund transferred water and sewer improvements totaling \$773,116 to the Water and Sewer Funds.

As of December 31, 2009, the City has signed no construction commitments for governmental or business-type activities. The City will finance the completion of construction in progress through cash on hand and debt borrowings.

# NOTES TO FINANCIAL STATEMENTS (CONTINUED) DECEMBER 31, 2009

## (6) Long-Term Debt

The following is a summary of the long-term debt activity for the year ending December 31, 2009:

	Balance 1/1/2009		Earned/ Borrowings		Used/ Repayments		Balance 12/31/2009		_	ue Within One Year
Primary Government:		•		•						
Governmental Activities:										
TIF #1 - Boothill	\$	665,465	\$	-	\$	-	\$	665,465	\$	-
TIF #2 - Stonehill		-	1	1,238,821		<b>4</b>		1,238,821		-
TIF #4 - Downtown		-		900,000		-		900,000		44,007
TIF #5 - Pamida		-		397,500		-		397,500		-
Compensated Absences		41,973 3		30,795	39,076		33,692			33,692
Total Governmental Activities		707,438	2,567,116		39,076		3,235,478			77,699
Business-Type Activities:										
2003 SRF Water Revenue Bond		654,481		-		33,300		621,181		34,484
2007 USDA Water Revenue Bond		2,047,355		-		22,899		2,024,456		23,623
Compensated Absences		68,536		32,555		55,541		45,550		45,550
		2,770,372		32,555		111,740	2,691,187			103,657
Total Primary Government	\$	3,477,810	\$ 2	2,599,671	\$	150,816	\$	5,926,665	\$	181,356

Interest expense for the year ended December 31, 2009 was \$285,889.

#### Tax Increment Financing Obligations

Tax increment financing is a method of financing improvements and development in an area which has been determined to be blighted according to the criteria set forth in SDCL 11-9. In some instances the City pledges future tax revenues generated by the tax increment district to acquire public improvements within the established Tax Increment District which were constructed by a private developer.

It is a specific condition of the developer's agreement and a condition of the City's obligation that all sums payable shall be limited to the proceeds of the positive tax increment. It is also specifically agreed that the City has made no representation that the proceeds from such funds shall be sufficient to retire the indebtedness incurred by the developer to construct the public improvements.

During the year ended December 31, 2009, property tax revenues were \$47,319, \$2,656, and \$629 for TIF #1, #4, and #2, respectively. Interest expenditures related to TIF Obligations totaled \$179,492.

Long-term debt at December 31, 2009, is comprised of the following:

Revenue Bonds Series 2003 SRF Water Revenue Bonds for \$800,000, matures in February 2024, interest at 3.0 percent, due in monthly installments of \$4,640. Financed through the Water Fund.	\$ 621,181
2007 USDA Water Loan for \$2,091,423, matures in January 2047, interest at 4.125 percent,	
due in monthly installments of \$8,910. Financed through the Water Fund.	2,024,456
Total Revenue Bonds	2,645,637

# NOTES TO FINANCIAL STATEMENTS (CONTINUED) DECEMBER 31, 2009

# (6) Long-Term Debt (Continued)

Tax Increment Financing Obligations TIF #1, including interest at 6.0 percent, due in varying semi-annual installments of incremental	
property taxes collected. Financed through the TIF Debt Service Fund.	\$ 665,465
TIF #2, including interest at 9.0 percent, due in varying installments within 30 days of property	
tax collection from the county. Financed through the TIF Debt Service Fund.	1,238,821
TIF #4, including variable interest at 5.0 percent at December 31, 2009, (not less than 4.50	
percent, and not to exceed 7.0 percent), due in varying semi-annual installments of incremental	
property taxes collected. Financed through the TIF Debt Service Fund.	900,000
TIF #5, including interest at 7.0 percent, due in varying semi-annual installments of incremental	
property taxes collected. Financed through the TIF Debt Service Fund.	397,500
Total Tax Increment Financing Obligations	3,201,786
Compensated Absences	
General Fund	33,692
Liquor Fund	4,622
Water Fund	20,464
	•
Sewer Fund	20,464
Total Compensated Absences	79,242
Total Long-Term Debt	\$ 5,926,665

The annual requirements to amortize long-term debt outstanding as of December 31, 2009, except for compensated absences, are as follows:

					(	a)					
	Revenue Bonds TIF Obligations						Tot	al			
	Interest	]	Principal		Interest	est Principal			Interest		Principal
2010	\$ 104,497	\$	58,107	\$	141,460	\$	44,007	\$	245,957	\$	102,114
2011	102,277		60,328		236,397		70,746		338,674		131,074
2012	99,970		62,635		229,803		99,554		329,773		162,189
2013	97,575		65,030		209,737		141,834		307,312		206,864
2014	95,088		67,517		223,503		150,282		318,591		217,799
2015-2019	434,643		378,380		1,014,135		1,330,572		1,448,778		1,708,952
2020-2024	357,010		409,616		257,362		1,364,791		614,372		1,774,407
2025-2029	296,172		238,471		-		-		296,172		238,471
2030-2034	241,578		293,065		-		-		241,578		293,065
2035-2039	174,486		360,156		-		-		174,486		360,156
2040-2044	92,035		442,608		-		-		92,035		442,608
2045-2047	324,918		209,724		-		-		324,918		209,724
Total	\$ 2,420,249	\$	2,645,637	\$	2,312,397	\$	3,201,786	\$	4,732,646	\$	5,847,423

<sup>(</sup>a) TIF Obligation maturities are based on project plan amortization schedules. Actual repayments could vary dependent on property tax increments received. TIF #1 is projected to be deficient in repaying the principal balance based on expected property tax increments. The amount of deficiency is not known at December 31, 2009.

# NOTES TO FINANCIAL STATEMENTS (CONTINUED) DECEMBER 31, 2009

#### (7) Retirement Plan -- South Dakota Retirement System

All full-time employees participate in the South Dakota Retirement System (SDRS), a cost-sharing multiple employer public employee retirement system established to provide retirement benefits for employees of the State of South Dakota and its political subdivisions. The SDRS provides retirement, disability, and survivors' benefits. The right to receive retirement benefits vests after three years of credited service. Authority for establishing, administering and amending plan provisions are found in South Dakota Codified Law 3-12. The SDRS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to the SDRS, P.O. Box 1098, Pierre, SD 57501-1098 or by calling (605) 773-3731.

General employees are required by state statute to contribute six percent of their salary to the plan, while public safety and judicial employees contribute eight and nine percent, respectively. State statute also requires the employer to contribute an amount equal to the employee's contribution. State statute also requires the employer to make an additional contribution in the amount of 6.2 percent for any compensation exceeding the maximum taxable amount for social security for general employees only. The City's share of contributions to the SDRS for the fiscal years ended December 31, 2009, 2008, and 2007 were \$38,878, \$32,961, and \$26,245, respectively, equal to the required contributions each year.

#### (8) Risk Management

The City is exposed to various risks of loss related to torts; theft; damage or destruction of assets; errors or omissions; injuries to employees; and natural disasters. During the year ending December 31, 2009, the City managed its risks as follows:

#### **Employee Health Insurance:**

The City purchases health insurance for its employees from a commercial insurance carrier. Settled claims resulting from these risks have not exceeded the liability coverage during the past three years.

#### **Liability Insurance:**

The City purchases liability insurance for risks related to torts; theft or damage to property; and errors and omissions of public officials from a commercial insurance carrier. Settled claims resulting from these risks have not exceeded the liability coverage during the past three years.

#### Worker's Compensation:

The City joined the South Dakota Municipal League Worker's Compensation Fund (the Fund), a public entity risk pool currently operating as a common risk management and insurance program for South Dakota local government entities. The objective of the Fund is to formulate, develop, and administer, on behalf of member organizations, a program of worker's compensation coverage, to obtain lower costs for that coverage, and to develop a comprehensive loss control program. The City's responsibility is to initiate and maintain a safety program to give its employees safe and sanitary working conditions and to promptly report to and cooperate with the Fund to resolve any worker's compensation claims. The City pays an annual premium to the pool to provide worker's compensation coverage for its employees, under a self-funded program, and the premiums are accrued based on the ultimate cost of the experience to date of the Fund members. Coverage limits are set by state statute. The pool pays the first \$650,000 of any claim per individual. The pool has reinsurance which covers up to statutory limits in addition to a separate combined employer liability of \$2,000,000 per incident.

The City does not carry additional insurance to cover claims in excess of the upper limit. Settled claims resulting from these risks have not exceeded the liability coverage over the past three years.

# NOTES TO FINANCIAL STATEMENTS (CONCLUDED) DECEMBER 31, 2009

### (8) Risk Management (Continued)

### **Unemployment Benefits:**

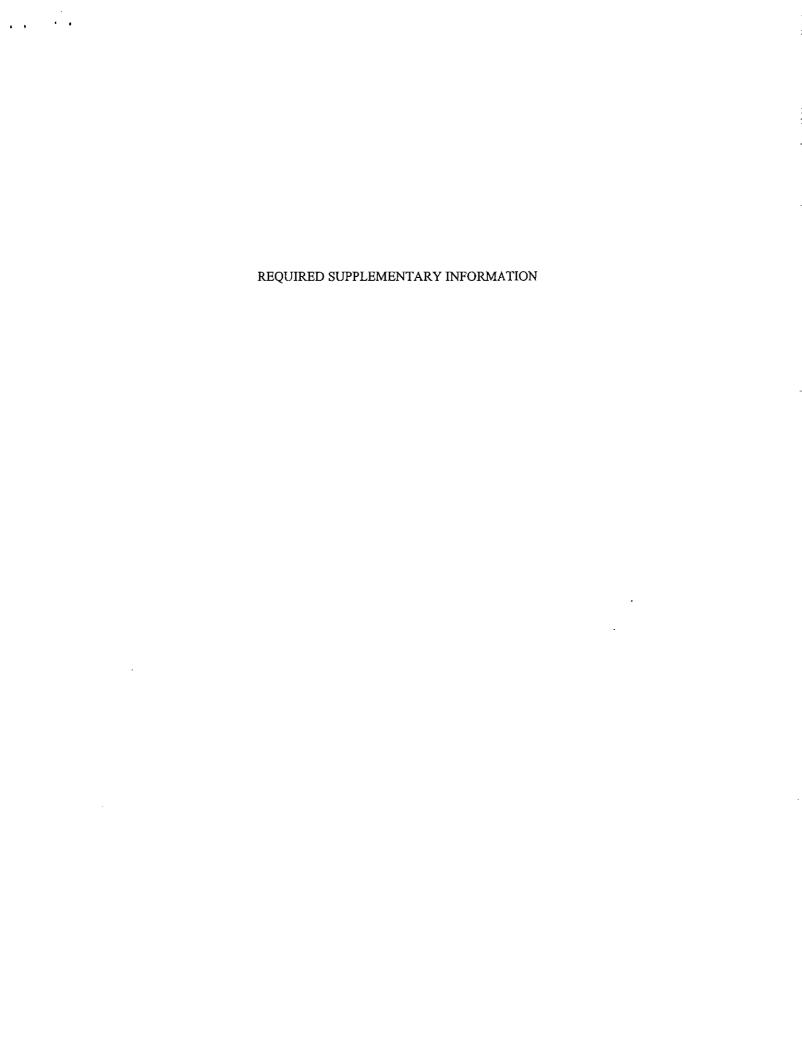
The City provides coverage for unemployment benefits by paying into the Unemployment Compensation Fund established by state law and managed by the State of South Dakota.

# (9) Notes Receivable

In 1992, the City entered into an agreement with a nonprofit organization for sewer improvements. The agreement calls for the organization to pay the City \$2,397 in monthly installments, including interest at 2.25 percent, through September 2012. This amount is reflected in the financial statements as long-term notes receivable in the Sewer Fund.

### (10) Prior Period Adjustments

Sick leave was not accrued in the prior year. The accrued leave liability was understated by \$17,676 for proprietary funds on the Proprietary Funds Balance Sheet and \$9,944 for governmental activities on the Government Wide Statement of Net Assets at December 31, 2008. In addition, the Sewer Fund accounts receivable were understated by \$59,321 on the Proprietary Funds Balance Sheet. Finally, a portion of the debt pertaining to TIF #1 – Boothill was not recorded in the prior year. The long-term liability was understated by \$450,063 on the Government Wide Statement of Net Assets. The effect on the 2008 revenue and expenses of the City has not been determined.



# BUDGETARY COMPARISON SCHEDULE GENERAL FUND - BUDGETARY BASIS FOR THE YEAR ENDED DECEMBER 31, 2009

POK II	IEAR ERBED DECEMBER 31, 2007			Actual -		
		Original	Final	Budgetary		
		Budget	Budget	Basis	V	ariance
Revenue	e			•		
	Taxes:					
311	General Property Taxes	\$ 644,700	\$ 661,000	\$ 665,557	\$	4,557
313	General Sales and Use Taxes	1,050,000	1,050,000	1,160,059		110,059
315	Amusement Taxes	700	700	180		(520)
319	Penalties and Interest on Delinquent Taxes	1,000	1,000	3,123		2,123
320	Licenses and Permits	79,900	79,900	44,640		(35,260)
	Intergovernmental Revenue:					
	State Shared Revenue:					
335.01	Bank Franchise Tax	2,900	2,900	2,892		(8)
335.03	Liquor Tax Reversion	10,000	10,000	11,305		1,305
335.04	Motor Vehicle Licenses (5%)	15,000	15,000	17,802		2,802
335.08	Local Government Highway and Bridge Fund	18,000	18,000	20,468		2,468
	County Shared Revenue:					
338.02	County HBR Tax	26,000	26,000	28,016		2,016
	Charges for Goods and Services:					
341	General Government	2,600	2,600	4,534		1,934
346	Culture and Recreation	17,600	17,600	21,387		3,787
348	Cemetery	3,500	3,500	4,200		700
350	Fines and Forfeits	3,900	3,900	4,299		399
	Miscellaneous Revenue:					
361	Earnings on Deposits and Investments	150,000	150,000	39,567	(	[110,433)
362	Rentals	6,500	6,500	7,580		1,080
369	Other	2,300	2,300	7,218		4,918
Total R	evenue	2,034,600	2,050,900	2,042,827		(8,073)

CITY OF CUSTER

# BUDGETARY COMPARISON SCHEDULE (CONTINUED) GENERAL FUND - BUDGETARY BASIS FOR THE YEAR ENDED DECEMBER 31, 2009

rok II	IE TEAR ENDED DECEMBER 31, 2009	Original Budget	Final Budget	Actual - Budgetary Basis	Variance
Expendi	tures				
-	General Government:				
411	Legislative	145,800	145,800	117,848	27,952
412	Executive	212,300	212,300	99,805	112,495
413	Elections	1,000	1,000	751	249
414	Financial Administration	81,500	141,500	118,596	22,904
419	Other	56,000	71,000	61,756	9,244
I	Public Safety:				
421	Police	326,500	336,500	329,636	6,864
429	Other	10,000	10,000	4,944	5,056
ŀ	Public Works:				
431	Highways and Streets	516,300	516,300	357,252	159,048
437	Cemeteries	24,000	24,000	22,420	1,580
I	Health and Welfare:				
441	Health	1,000	1,000	-	1,000
444	Humane Society	9,000	10,000	8,947	1,053
447	Hospitals, Nursing Homes, and Rest Homes	400,000	400,000	400,000	-
(	Culture and Recreation:				
451	Custer Cruisin'	-	16,800	16,840	(40)
451	Swimming	48,000	48,000	30,951	17,049
451	Cultural Programs	44,000	50,000	49,000	1,000
452	Parks	205,900	280,900	285,760	(4,860)
(	Conservation and Development:				
465	Economic Development and Assistance	33,000	33,000	33,000	-
Total Ex	penditures	2,114,300	2,298,100	1,937,506	360,594
Excess o	f Revenue Over (Under) litures	(79,700)	(247,200)	105,321	352,521
	inancing Sources:		0.4 0.00		(oi 000)
391.1	Fransfers In	81,000	81,000		(81,000)
Net Cha	nge in Fund Balance	1,300	(166,200)	105,321	271,521
Fund Ba	alance - December 31, 2008	1,515,727	1,515,727	1,515,727	-
Fund Ba	dance - December 31, 2009	\$ 1,517,027	\$ 1,349,527	\$ 1,621,048	\$ 271,521

The acompanying notes to required supplementary information are an integral part of this statement.

# BUDGETARY COMPARISON SCHEDULE THIRD PENNY (PROMOTION) FUND - BUDGETARY BASIS FOR THE YEAR ENDED DECEMBER 31, 2009

	- 0		Final Budget	Actual - Budgetary Basis			Variance	
Revenue 313 General Sales and Use Taxes	\$	163,000	\$	163,000	\$	176,890	\$	13,890
361 Earnings on Deposits and Investments  Total Revenue		2,000 165,000		2,000 165,000		379 177,269		(1,621) 12,269
Expenditures 465 Economic Development and Assistance		165,000		165,000		168,175		(3,175)
Net Change in Fund Balance				-		9,094		9,094
Fund Balance - December 31, 2008		26,610		26,610		26,610		-
Fund Balance - December 31, 2009	\$	26,610	\$	26,610	\$	35,704	\$	9,094

The acompanying notes to required supplementary information are an integral part of this statement.

# BUDGETARY COMPARISON SCHEDULE BID DISTRICT FUND - BUDGETARY BASIS FOR THE YEAR ENDED DECEMBER 31, 2009

		B		Final Budget		Actual - Budgetary Basis		Variance
Revenue								
313 General Sales and Use Taxes	\$	150,000	\$	204,000	\$	148,152	\$	(55,848)
334 State Grants		-		-		66,748		66,748
Total Revenue		150,000		204,000		214,900		10,900
Expenditures								
465 Economic Development and Assistance		150,000		218,000		218,085		(85)
Net Change in Fund Balance		-		(14,000)		(3,185)		10,815
Fund Balance - December 31, 2008		75,186		75,186		75,186		-
Fund Balance - December 31, 2009	\$	75,186	\$	61,186	\$	72,001	\$	10,815

The acompanying notes to required supplementary information are an integral part of this statement.

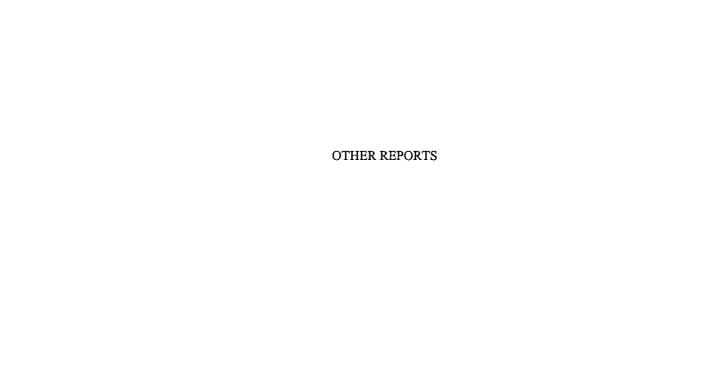
# NOTES TO REQUIRED SUPPLEMENTARY INFORMATION DECEMBER 31, 2009

# (1) Budgets and Budgetary Accounting

The City follows these procedures in establishing the budgetary data reflected in the financial statements:

- 1. At the first regular board meeting in September of each year or within ten days thereafter, the governing board introduces the annual appropriation ordinance for the ensuing fiscal year.
- 2. After adoption by the governing board, the operating budget is legally binding and actual disbursements for each purpose cannot exceed the amounts budgeted, except as indicated in item number four.
- 3. A line item for contingencies may be included in the annual budget. Such a line item may not exceed five percent of the total municipal budget and may be transferred by resolution of the governing board to any other budget category that is deemed insufficient during the year.
- 4. If it is determined during the year that sufficient amounts have not been budgeted, state statute allows the adoption of supplemental budgets.
- 5. Unexpended appropriations lapse at year-end unless encumbered by resolution of the governing board.
- 6. The City did not encumber any amounts at December 31, 2009.
- 7. Formal budgetary integration is employed as a management control device during the year for the general fund and major special revenue funds.
- 8. Budgets for the general fund and major special revenue funds are adopted on a basis consistent with the modified-cash basis of accounting, except for the following:

The financial statements prepared in conformity with USGAAP present capital outlay expenditure information in a separate category of expenditures. Under the budgetary basis of accounting, capital outlay expenditures are reported within the function to which they relate. For example, the purchase of a new fire truck would be reported as a capital outlay expenditure on the Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances; however, in the Budgetary RSI Schedule, the purchase of a fire truck would be reported as an expenditure of the Public Safety/Fire Department function of government, along with all other current Fire Department related expenditures.



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# REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

City Council City of Custer Custer, South Dakota

We have audited the financial statements of the governmental activities, the business-type activities, and each major fund of the CITY OF CUSTER (the City) as of and for the year ended December 31, 2009, which collectively comprise the City's basic financial statements, and have issued our report thereon dated June 23, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

### Internal Control over Financial Reporting

In planning and performing our audit, we considered the City's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the City's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore, there can be no assurance that all deficiencies, significant deficiencies, or material weaknesses have been identified. However, as described in the accompanying Auditor's Comments and Closing Conference, we identified certain deficiencies in internal control over financial reporting that we consider to be material weaknesses and other deficiencies that we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described in the accompanying Auditor's Comments and Closing Conference as Findings #09-1, #09-2, and #09-3 to be material weaknesses.

A significant deficiency is a deficiency or a combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiencies described in the accompanying Auditor's Comments and Closing Conference as Findings #09-4, #09-5, and #09-6 to be significant deficiencies.

## Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed one instance of noncompliance or other matters that is required to be reported under <u>Government Auditing Standards</u> and which is described in the accompanying Auditor's Comments and Closing Conference as #09-6.

The City's responses to the findings identified in our audit are described in the accompanying Auditor's Comments and Closing Conference. We did not audit the City's responses and, accordingly, we express no opinion on them.

This report is intended solely for the information and use of the Mayor, City Council, and management, and is not intended to be, and should not be, used by anyone other than those specified parties. However, as required by South Dakota Codified Law 4-11-11, this report is a matter of public record and its distribution is not limited.

KETEL THORSTENSON, LLP Certified Public Accountants

Thorstonen LLP

June 23, 2010

# AUDITOR'S COMMENTS AND CLOSING CONFERENCE DECEMBER 31, 2009

# A. Status of Prior Audit Findings and Recommendations

The City has moved their out-of-state deposits to government securities and in-state banks. Thus, finding 08-1 will not be repeated in the current year.

### B. Current Year Audit Findings and Recommendations

### SIGNIFICANT DEFICIENCIES - CONSIDERED MATERIAL WEAKNESSES

### 09-1 FINDING: Financial Statement Preparation

Finding and Analysis: We were requested to draft the audited financial statements and related footnote disclosures as part of our regular audit services. Ultimately, it is management's responsibility to provide for the preparation of the City's statements and footnotes, and the responsibility of the auditor to determine the fairness and presentation of those statements. From a practical standpoint, we do both for the City at the same time in connection with our audit. This is not unusual for municipalities of your size. However, it is our responsibility to inform the City Council that this deficiency could result in a material misstatement to the financial statements that could have been prevented or detected by the City's management. We have instructed management to review a draft of the auditor-prepared financials in detail for their accuracy; we have answered any questions they might have, and have encouraged research of any accounting guidance in connection with the adequacy and appropriateness of classification and disclosure in your statements. We are satisfied that the appropriate steps have been taken to provide the City with the completed financial statements.

Recommendation: It is the responsibility of management and those charged with governance to make the decision whether to accept the degree of risk associated with this condition because of cost or other considerations.

Response: It appears to be very common for the Auditors to draft the audited financial statements. The Finance Officer has reviewed the draft and will address any questions with the Auditor.

### 09-2 FINDING: Internal Control over Significant Accounts

Finding and Analysis: During the course of our engagement, we proposed material audit adjustments. Adjustments included correcting cash (\$72,438), correcting debt balances (\$877,516), recording both governmental and proprietary capital assets (\$1,122,369), adjusting accrued leave (\$38,064), customer deposits (\$500), highway/bridge receivable (\$3,970), reclassifying expenses (\$42,144), and correcting beginning fund balance figures (\$20,884). These adjustments would not have been identified as a result of the City's existing internal controls, and therefore, could have resulted in a material misstatement of the City's financial statements.

Recommendation: We recommend that management consider the following:

- a. Cash accounts should be reconciled on a monthly basis.
- b. All debt balances and repayments should be tracked throughout the year, including TIF debt.
- c. Capital assets should be recorded when costs exceed \$5,000 and the useful lives exceed one year.
- d. Accrued leave should be adjusted at least annually.
- e. Customer deposits and accounts receivable should be reconciled at least quarterly to subsidiary schedules.
- f. Expenses should be coded based on the most appropriate functional basis.
- g. The fund balances and net asset balances of all funds should be reconciled to the annual audit each year.

Response: Cash accounts are being reconciled on a monthly basis. We have created spreadsheets to track the debt balances and payments, especially the TIF's. Capital assets will be monitored closely and input into the fixed assets system as acquired or as construction progresses. Accrued leave will be adjusted annually as it has in the past, however we will make sure to include the sick leave. Customer deposits and accounts receivable will be monitored and reconciled throughout the year. We will be doing some reclassification of our coding to coincide with the Municipal Accounting Manual. We will verify and make adjustments accordingly to have the fund balances and net asset balances balance to this audit.

# AUDITOR'S COMMENTS AND CLOSING CONFERENCE (CONTINUED) DECEMBER 31, 2009

### B. Current Year Audit Findings and Recommendations (Continued)

### SIGNIFICANT DEFICIENCIES - CONSIDERED MATERIAL WEAKNESSES (CONTINUED)

### 09-3 FINDING: Subsidiary Listings

# Finding and Analysis:

- a. Bank Reconciliations: During our work, we noted a \$79,499 variance in the bank reconciliation at December 31, 2009. We noted that the balance did not reconcile throughout 2009. We determined that a few adjusting journal entries were posted in error. In addition, we determined that the savings accounts did not reconcile by \$71,989 at December 31, 2009.
- b. Accounts Payable: During our work, we attempted to obtain an accounts payable listing, but one had not been created. Throughout this process and in correcting the bank reconciliation, we determined that year-end accounts payable were recorded twice.
- c. Debt: The City is not currently tracking its tax increment financing (TIF) debt balances or repayments. In addition, the debt reserve is not properly maintained in a separate account.
- d. Sick Leave: The City is not actively evaluating its sick leave to properly record the year-end balance, and sick leave had not been recorded in prior years.

#### Recommendations:

- a. Bank Reconciliations: The bank reconciliation completed with the software for the 999 fund needs to be compared to the actual fund 104 accounts. No adjustments should be posted directly to 104 cash accounts. Any errors identified should be corrected monthly. In addition, the CDs, Edward Jones, and SD FIT investment accounts should be reconciled to the 105 accounts monthly.
- b. Accounts Payable: An accounts payable listing should be prepared at least annually and reconciled to the general ledger.
- c. Debt: A process should be developed to monitor the City's TIF debt balances and adjust the general ledger balances accordingly. The City should establish a separate account for the debt reserve requirements.
- d. Sick Leave: Balances should be tracked throughout the year, and the affects of GASB 16 need to be determined by finance personnel.

Response: The 999 fund (pooled cash), 104 accounts (cash), and 105 accounts (investments) now balance and both the 104 and 105 accounts balance to the correct amount that the City has in each of those types of accounts. Any entries that affect cash are now posted to the 999 fund, which in turn creates an entry against the 104 account for the correct fund based on the fund used for the revenue or expense coding side of the entry.

In the future, an accounts payable listing will be created at year-end and checked against the general ledger to avoid double entry. We also have clarified information with the software and now know that some of the end of the year adjustments for accounts payable will not be necessary based on the date used when entering the payables for year end.

We will monitor the TIF debt balances and adjust the general ledger moving forward. A debt service fund has been created along with a capital project fund for the TIFs.

We track the sick leave accrued throughout the year as we always have through our payroll software. However, we will make sure to record the sick leave as a liability on the balance sheet.

# AUDITOR'S COMMENTS AND CLOSING CONFERENCE (CONTINUED) DECEMBER 31, 2009

# B. Current Year Audit Findings and Recommendations (Continued)

### SIGNIFICANT DEFICIENCIES – NOT CONSIDERED MATERIAL WEAKNESSES

# 09-4 FINDING: Detail Testing Findings

### Finding and Analysis:

- a. During our payroll testing we were unable to locate council approval of one payroll period being tested.
- b. During our payroll testing, documentation did not exist supporting the allocation of payroll expenses for employees that are allocated to various funds.
- c. During our disbursement testing, we noted several expenses that had incorrect function and object account numbers.
- d. During our revenue testing, we noted one deposit for an operating agreement that was \$50.86 short of our expectation, based on review of the liquor invoices.
- e. During our inventory testing, we noted one count that did not match the City's year-end count listing.

### Recommendations:

- a. All expenditures should be approved in council minutes.
- b. Time studies should be performed to substantiate how payroll is allocated between accounts and funds for those employees who are charged to more than one fund.
- c. Expenditures should be coded according to the SD Municipal Accounting Manual guidelines and City budgets and reviewed by the finance officer.
- d. Finance personnel should follow-up on variances in liquor store invoices. Any variances identified could be corrected in the following month.
- e. Inventory reconciliations should be reviewed by finance personnel.

Response: Previously, all expenses, including payroll have been listed in the Council minutes, however going forward we will be more careful to make sure all expenses are listed.

We will start having employees record what they are working on for a time period at least once a year. And in return we will study these to make sure we are splitting an employee's wages between various funds appropriately based on their time spent with work in those funds.

We will be doing some reclassification of our line items and working on getting our coding to coincide with the SD Municipal Accounting Manual guidelines. Also when we start working on the 2011 budget, we will work on getting expenses to coincide with the Accounting Manual coding.

We will be working on a better way of tracking and collection of variances the following month for our liquor operating agreements.

We will be going back to a previously used way of doing inventory, which includes utilizing three teams, each team consisting of one Finance Office employee and one Liquor Store employee, with the Finance Office employee reviewing after the teams complete the count.

### 09-5 FINDING: Segregation of Duties

Finding and Analysis: We noted the following areas that lack proper segregation of duties:

- a. There is no formal documentation or review process of journal entries made in the accounting system.
- b. The City Council was not receiving financial information other than disbursement listings on a monthly basis.
- c. The accounts receivable clerk receives payments, posts payments, prepares the billings, and can post adjustments, which are not regularly reviewed.

# AUDITOR'S COMMENTS AND CLOSING CONFERENCE (CONCLUDED) DECEMBER 31, 2009

### B. Current Year Audit Findings and Recommendations (Concluded)

### SIGNIFICANT DEFICIENCIES - NOT CONSIDERED MATERIAL WEAKNESSES (CONTINUED)

### 09-5 FINDING: Segregation of Duties (Continued)

### Recommendations:

- a. A formal documentation and review process should be implemented. The documentation should include the general journal entry and supporting documentation for the entry, along with indication of who posted, reviewed, and approved the entry.
- b. The City Council should be provided a revenue and expenditure statement for all funds, which includes budgetary information comparisons.
- c. The finance officer should review the utility adjustment report and accounts receivable report at least monthly.

Response: All journal entries made by the Accounts Receivable Clerk and Deputy Finance Officer are approved and posted by the Finance Officer. In 2010, any journal entries made other than the daily deposits have documentation showing the entries made and why. The journal entry register is initialed and dated by the Finance Officer when approved and posted. In the future, all supporting documents will show who made the entries.

The Council now receives monthly statements of revenue and expenditures -- budget versus actual.

Our software has now been setup to where the Accounts Receivable Clerk cannot approve or post utility adjustments or cash in the system. The Finance Officer or the Deputy Finance Officer are the only ones who can post adjustments to utility accounts.

### 09-6 FINDING: Budgetary Overdraft

Finding and Analysis: The City has budgetary overdrafts in violation of South Dakota Codified Law 9-21-9, in the following departments:

<u>Fund</u>	<u>Department</u>	<u>Overdraft</u>
General Fund	Custer Cruisin'	\$ 40
General Fund	Parks	4,860
Third Penny (Promotion)	Economic Development	3,175
Bid District	<b>Economic Development</b>	85

Recommendation: In the future, the City should complete supplemental appropriations for unanticipated and unbudgeted expenditures.

Response: The City has completed supplemental appropriations in the past. Most of the overages in 2009 occurred right at the year-end. However, in the future the City will try to monitor things closer to try and prevent this from happening.

OTHER SUPPLEMENTARY INFORMATION

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### INDEPENDENT AUDITOR'S REPORT

City Council City of Custer Custer, South Dakota

Our report on our audit of the financial statements of governmental activities, the business-type activities, and each major fund, of the CITY OF CUSTER (the City), for the year ended December 31, 2009, appears on page 1. The Statement of Revenue and Expenses for the Liquor Store for the year ended December 31, 2009, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has been subjected to the auditing procedures applied in the audits of the financial statements described above and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements for the year ended December 31, 2009, taken as a whole.

> KETEL THORSTENSON, LLP Certified Public Accountants

June 23, 2010

CITY OF CUSTER

# STATEMENT OF REVENUES AND EXPENSES LIQUOR STORE FOR THE YEAR ENDED DECEMBER 31, 2009

	Liquor Fund		Less: Operating Agreements		 Liquor Store
Operating Revenue					
Charges for Goods and Services	\$	676,689	\$	109,610	\$ 567,079
Operating Expenses					
Wages and Benefits					
Direct		85,665		_	85,665
Indirect (Note 1)		34,428		16,228	18,200
Other Current Expenses		,		•	,
Property Insurance		2,777		_	2,777
Advertising		1,302		_	1,302
Repairs and Maintenance		6,978		-	6,978
Supplies (Note 1)		10,470		-	10,470
Utilities		7,602		_	7,602
Other		3,067		_	3,067
Materials (Cost of Goods Sold)		399,135		· -	399,135
Depreciation		1,248		-	1,248
<b>Total Operating Expenses</b>		552,672		16,228	 536,444
Operating Income		124,017		93,382	30,635
Non-Operating Income (Expense)					
Engineering Fees (Note 2)		(10,770)		-	(10,770)
Earnings on Deposits and Investments		13,066		10,774	 2,292
Total Non-Operating Income (Expense)		2,296		10,774	 (8,478)
Net Income	\$	126,313	\$	104,156	\$ 22,157

Note 1: These expenditures were allocated based on management estimates.

Note 2: One-time expenditure for an engineering study for a potential liquor store.